



**MINNESOTA CRIME PREVENTION ASSOCIATION
BOARD MEETING MINUTES**

**Date: 11/02/2023
Anoka PD**

Board Members: Nicole Neis (President), Todd Strege (Vice President), Alicia Mages (Treasurer and Past-President), Betsy Sell (Secretary), Tony Mortinson (Sergeant-at-Arms); (Board Members at Large), Trish Heitman, Nick Juarez, Brad Kallio, Nichole Saba, Randi Smith, Ken Sysko, Amy Weckman

Absent: Mandy Hagstrom, Zach Robertson

CALL TO ORDER:

Meeting was called to order by Nicole at 09:45 hours.

Additions to the Agenda:

n/a

SECRETARY'S REPORT (Betsy):

Minutes of 10-02-23 Board Meeting were presented (to be emailed to members following the meeting).

Motion to approve the minutes.

Motion: Nick

Second: Tony

All approved.

TREASURER'S REPORT (Alicia):

Treasurer's report presented, Quick Books/Wells Fargo balance \$43,482.06, PayPal balance \$905.00 for a total of \$44,482.06. A letter was received from the IRS advising that we are being fined \$2000 for failing to file a 2021 990EZ (although the records from our accountant indicate that item was completed, accountant has requested that we forward the correspondence for review and dispute). It was verified our 2022 990 had been filed.

Motion to approve the 2022 Minnesota Charitable Organization Report submitted on 07-14-23.

Motion: Tony

Second: Nick

All Approved.

Motion to approve the Treasurer's report.

Motion: Betsy

Second: Tony

All approved.

CORRESPONDENCE:

Alicia received an email asking if our presentations can be downloaded and altered (switch logo/etc) – confirmed.

Alicia had answered a few questions about the conference.

Alicia had fielded an email about upcoming trainings in Shakopee (reminded individuals that MNCPA posts trainings on the calendar, but unless noted are not conducting – reach out to the appropriate agency/contact).

Willmar newspaper was in contact regarding a multi-housing owner who had applied references to the MNCPA to his property signs.

OLD BUSINESS: N/A

COMMITTEE REPORTS:

- Education/Training: LeeAnn/Moorhead sent a Day 1 CFMH training class date to Todd to post to the calendar (yet this year).
- Membership/Public Outreach:
 - **Website Update** (Alicia/Todd/Trish) – Removed the early-bird sign-up for conference, updated the conference contact list, removed sign-up for the 2023 conference.
 - **Membership Update** (Ken) – No membership updates (97 members for 2023, 28 new members and 69 member renewals).
- MCPA Programs:
 - **Crime Free (Patty)** – a CFMH refresher is planned. Plymouth has redesigned their CFMH, will only provide to those with multi-housing in Plymouth.
 - **Night to Unite – (Nicole N)** – 2023 placques
 - **Trading Cards (Betsy)** – we are gathering MN Twins contacts from multiple resources and will reach out to all in another attempt to resume the partnership in 2024.

NEW BUSINESS:

- **2023 Conference Meeting Board Member Election results:**
 - **(New Board Member at Large)** Jeff Brion/Dodge County
 - **(Re-elected Board President)** Nicole Neis/Anoka PD
 - **(Re-elected Board Vice President)** Todd Strege/Maple Grove PD
 - **(Re-elected Sgt-at-Arms)** Tony Mortenson/Champlin PD
 - **(Re-elected Board Member at Large)** Nick Juarez/U of M Public Safety
 - **(Re-elected Board Member at Large)** Nichole Saba/Robbinsdale PD
- **2024 Board Meetings**
 - **Jan 4th (Board and Conference) – Virtual**
 - **Feb 1 (Board) – Todd/Maple Grove**
 - **Mar7 (Board & Conference) – Nicole/Anoka PD**
 - **Apr 5 (Board) - Brad Kallio/New Hope**
 - **May 4 (Board & Conference) – Coon Rapids**
 - **June 1 (Board) – Tony/Champlin**
 - **July – no meeting**

- **Aug 1 – (Board & Conference) – Jeff/Dodge County**
- **Sep 5 (Board & Conference) – Amy/Scott Co**
- **Oct 6-8 2024 Conference**
- **Nov 7 – (Board & Retreat) – Nichole S/Robbinsdale**
- **December – no meeting**

- **Crime Prevention Practitioner Class -**
 - We need to determine the ongoing recognition item for class completion (certificate, pin, coin, etc)
 - Course cost last year was \$200 (member)/\$265 (non-member); for 2024 \$300 (member)/\$365 (non-member).

- **CFMH Phae 1 Classes/TAP**
 - Our TAP materials are outdated and the BCA is no longer promoting it.
 - Board is being requested to weigh in on whether classes may be virtual or must be in person. Board recommends classes be in person as possible, but may be offered virtual as long as all participants remain on-camera throughout.
 - Board committee (Todd/Alicia/Nick/Tricia/Nicole N/Ken/Patty) to meet to discuss ongoing CFMH trainings/certification. Potentially – also survey membership.
 - Alicia is going to ensure the board documentation tracking CFMH trainings/certification/continuing credits is current and will coordinate hand-off to Brad Kallio to load—balance board duties.

- **Chiefs' Conference** – Tues Apr 16 & 17 in St Cloud, plan to register MNCPA as a vendor \$225.

Next Board Meeting: January 4, virtual.

Motion to adjourn.

Motion: Ken

Second: Randi

All Approved

11:43 hours

A D J O U R N