



**MINNESOTA CRIME PREVENTION ASSOCIATION
BOARD MEETING MINUTES**

**Date: 02/02/2023
Robbinsdale PD**

Board Members: Nicole Neis (President), Alicia Mages (Treasurer and Past-President), Tony Mortinson (Sergeant-at-Arms), Betsy Sell (Secretary); (Board Members at Large) Brad Kallio, Trish Heitman, Nicholas Juarez, Zach Robertson, Nichole Saba, Randi Smith, Ken Sysko, Amy Weckman

Absent: Todd Strege (Vice President), Mandy Hagstrom

CALL TO ORDER:

Meeting was called to order by Nicole at 09:40 hours.

Additions to the Agenda:

n/a

SECRETARY REPORT (Betsy):

Minutes of 01-05-23 Board Meeting were emailed to members following the meeting.

Motion to approve the minutes.

Motion: Nick

Second: Tony

All approved.

TREASURER REPORT (Alicia):

Treasurer's report presented, current balance: \$22,027.97 in QuickBooks, PayPal \$6,656.64, for a total of \$28,684.54. Alicia is reaching out to accountant Lammers to request more information about our Quickbooks accounts/categories/prior transactions that are visible/unresolved but cannot be edited. Also checking into PayPal (small fee per transaction) vs Stripe (small fee per transaction plus an 'application fee' per transaction of \$3.50) with a goal of minimizing expenses for membership.

Motion to approve the Treasurer's report.

Motion: Betsy

Second: Nick

All approved.

CORRESPONDENCE:

Alicia has fielded a few membership inquiries and responded to them.

PRESIDENTS REPORT (Nicole):

N/A

VICE PRESIDENTS REPORT (Todd):

N/A

OLD BUSINESS:

- **Board Photos for Website** – photos have been arranged for all board members except Tony, Trish, and Amy.
- **Domestic Violence Prevention** – we are awaiting the Maria’s Voice literature to post in the members section of the website. Todd to follow up with Maria’s Voice.
- **Membership/Bylaw Updates** – Business membership changes will require review-for-update of our organization bylaws, such changes are announced in advance of the yearly conference, presented to membership and voted on at the conference. A small committee of Nicole, Alicia, Trish, Nick and any other board members who wish to participate will engage to being review-for-update.
- **Logo Backdrop** – Ken S ordered, took receipt and relayed the backdrop to Nicole at the meeting (Ken had also earlier set it up, taken a photo and shared to board members via email).
- **MNCPA Clothing** – there are a few select items/sizes available for purchase. Nicole N brought to the meeting for members to review.
- **Chief’s Conference Apr 12-13, Duluth DECC** – (Nick, Ken) – Alicia is working to formally sign us up. Discussion re: swag to hand out at the conference—Alicia to put together a swag bag including a free membership certificate that can be used for attendee raffle.
- **Explorer’s Conference Apr 20-23, Rochester** – Zach, Brad and Amy will be attending (Tony available as back-up). There is typically a training pre-event to which we send two people.
- **Social Media Account – Nichole/Nick/Amy/Trish** –

COMMITTEE REPORTS:

- Education/Training: (see New Business)
- Membership/Public Outreach:
 - **Website Update** (Todd/Trish) – board member photos have been posted to the website. Alicia will coordinate another membership renewal reminder to members through the site (some members have already been renewing through the site). Discussion about imbedding a forum within the members-only section of the site.
 - **Membership Update** (Ken) – since the start of the year: 31 member renewals, 8 new memberships.
- MCPA Programs:
 - **Crime Free (Patty)** – Patty and Nicole will be hosting a Day 2 class Feb 15 in person at St Paul PD. There are seven individuals from various agencies who have signed up so far.
 - **Night to Unite – (Nicole N)** – Plaques have the ‘old’ logo – so ultimately may need to address plaques/new logo.
 - **Trading Cards (Betsy)** – re-checking with the vendor to ensure the bids obtained last year remain valid. Reached out to Nicole Korth, Committee Chair Emeritus, to take her up on her offer of assistance. Twins early training camp opens in mid-February (photos used for our cards are taken during training camp). K-9s or ‘patches’/logos remain back-up plan.

NEW BUSINESS:

- **Active Shooter Training** – Chris Grollnek - May 2 – Anoka PD - Audience is Crime Prevention Practitioners – how to educate the business community in active shooter prevention strategies (what to look for in current employees, what policies to implement, how to talk to employees, strategies/policies/employee trainings to implement and more). Speaker fee is \$4,000 (speaker is former law enforcement, amount is courtesy discount from standard \$7,500 fee). We will need to provide lunch/snacks to the attendees. Planned: course fee of \$175. A ‘save the date’ has been inserted into the membership renewal communication. (Vote was taken via email in advance of the meeting – all approved.)
- **Closet clean-up:** January 17th our ‘closet’ at Maple Grove PD was cleaned up. We have padded mailing envelopes (for use in packaging Trading Cards). A number of items that were damaged, not aging well, old logo, VHS tapes, etc, were discarded. Styrofoam cups were donated to Maple Grove PD.
- **Conference Bingo Sheets:** Nicole created updated bingo forms for use at the conference networking event (ensure all the same game layouts/new logo), printed them and have them assembled with donated bingo sheets.
- **MCPA Debit Cards:** in the possession of Nicole N, Alicia, and Todd.

Next Board Meeting: March 2 at Anoka (Board and Conference Meeting).

Motion to adjourn.

Motion: Nick

Second: Tony

All Approved

11:29 hours

A D J O U R N