



**MINNESOTA CRIME PREVENTION ASSOCIATION
BOARD MEETING MINUTES**

**Date: 11/03/2022
Scott County Sheriff**

Board Members: Alicia Mages (President), Todd Strege (Vice President), Nicole Neis (Treasurer), Betsy Sell (Secretary), Julie Janke (Past-President); (Board Members at Large) Brad Kallio, Mandy Hagstrom, Nicholas Juarez, Amy Lueck, Nichole Saba, Ken Sysko, Zach Robertson

Absent: Tony Mortinson (Sergeant-at-Arms), Trish Heitman, Patricia Lammers, Randi Smith

CALL TO ORDER:

Meeting was called to order by Alicia at 09:48 hours.

Additions to the Agenda:

n/a

SECRETARY REPORT (Betsy):

Minutes of 10-03-22 Board Meeting were posted at the sign-in table for review.

Motion to approve the minutes.

Motion: Alicia

Second: Nick

All approved.

TREASURER REPORT (Nicole):

Treasurer's report presented, current balance: \$16,420.37. in QuickBooks, PayPal \$6,657.13, for a total of \$23,077.50.

Motion to approve the Treasurer's report.

Motion: Zach

Second: Nick

All approved.

CORRESPONDENCE:

Alicia advised there were a few emails received – one individual from Prairie du Sac WI is interested to know the date of the next MNCPA conference and if attendance is open to members of surrounding states (board consensus – all law enforcement personnel welcome).

PRESIDENTS REPORT (Alicia):

N/A

VICE PRESIDENTS REPORT (Todd):

N/A

OLD BUSINESS:

- **New Logo Items** – Ken obtained a proof for a new-logo backdrop. Motion to approved purchase (estimated cost \$800-\$900). Backdrop color grey (matches the previously-purchased tablecloth) with circular color new logo repeating in pattern.
Motion: Zach
Second: Nick
All approved.
- **MNCPA Clothing** – a few items purchased as samples for the conference remain, Nicole will email board members what the items are/sizes/costs.
- **BCA Books – What To Do Before The Burglar Comes** – it is believed the supply the BCA had left was picked up by Ramsey County (that was several years ago – and RCSO has no remaining inventory).
- **MPPOA Fly into DC (Nov 15-17)** – Alicia will be MNCPA representative.

COMMITTEE REPORTS:

- Education/Training:

Annual Conference –

Overall, course reviews were very positive (a few comments re: rooms – one had a noisy fan, a few mentions of smart devices temporarily overriding the presenter’s slideshow).

Next year we need to better police break food/dinners (ensure paid conference attendees are wearing name tags and checking for same at breaks/dinners).

\$18,200 gross registration fees. Costs per person originally estimated at \$150 actual were \$175.

\$1600 spent on bingo prizes. We have PayPal fees for credit card registrations. Our modest registration fee increase of \$25 covered the higher food expenses. Day 1 initial break seemed to be too close to the breakfast – but that day we purchased a ‘package deal’ of 3 meals and 2 breaks which resulted in an overall lower cost per person. Some of the snacks and dressings appeared to be one thing and were another – it would have been helpful to have signage so folks would know when something was going to be spicy. Bingo – prizes were well received, we had a slight issue with some of the instruction sheets not matching the majority (we need to print anew for next year with the new logo, which will ensure uniformity ongoing).

- Membership/Public Outreach:

- **Website Update (Todd/Trish)** – multiple board members have attempted to reach ‘Members Only’ portion of the site and unable to access. Alicia has reached out to site creator Tara to consult. Alicia added to the membership sign-up an advisory that membership is not complete until completing the Jot form (respond to welcome email/complete the form – gathers the information we were previously soliciting for sign-up – manager, agency size, etc). Ultimate goal is to update the website to achieve gathering of the same information – but subtracting the use of Jot form so we do not need to maintain the separate maintenance fee for Jot form in addition to the website fee.

- **Membership Update (Ken)** – 1 new membership, total now 174.

- MCPA Programs:

- **Crime Free (Patty)** – upcoming trainings are St Paul (virtual), Coon Rapids, and Anoka (all Day 1 trainings).

- Night to Unite – (Nicole N) – Night to Unite numbers were up as all emerge from pandemic, ‘year plates’ for agency plaques available at the registration table.
- Trading Cards (Betsy) – vendor bids obtained, we will be distributing crime prevention safety-tips for kids trading cards this coming year. Nicole Korth is willing to help us (we will try to re-connect with the MN Twins).

NEW BUSINESS:

- Results of the Board Elections held at the end of the October annual conference.
President: Nicole Neis
Treasurer: Alicia Mages
Board Members at Large: Brad Kallio, Randi Smith
Board members who have completed their terms: Julie Janke, Patricia Lammers
Alicia took photos of board members present for website updates.
- Domestic Violence Prevention – Maria’s Voice interested to partner to draft Domestic Violence Prevention monthly newsletter or best-practice reference for member distribution. The group is partnering with different agencies/HR groups/etc. Board suggestion is to create information for members-only section/Tips (as information/usage varies amongst jurisdictions). Also – partnering with law enforcement is still ‘end-user’/Post-issue, when group goal is prevention. Partnerships likely should be with businesses/other groups to increase awareness (one area incorporated into rental property orientation class, for example).
- Membership – current-year individual rates: \$50 individual by March, \$60 thereafter.
Motion: \$50 individual ‘early-bird’/by March 15, \$75/individual thereafter.
Motion: Alicia
Second: Nichole
All approved.
MCPA supporter – community member, non-voting, public access.
- Bylaw updates – tabled until January meeting.
- Free Conference Registration Certificate – this year we had an attendee who used the certificate. The certificate covered conference sessions, meals, and one night lodging.
Motion: alter the Chiefs certificate to include language the user must be a current/paid MNCPA member and eliminate the lodging.
Motion: Alicia
Second: Nicole
All approved.

Next Board Meeting: Jan 5.

Motion to adjourn.

Motion: Alicia

Second: Zach

All Approved

11:58 hours

A D J O U R N