



**MINNESOTA CRIME PREVENTION ASSOCIATION  
BOARD MEETING MINUTES**

**Date: 01/07/2021**

**Meeting held via WebEx due to COVID-19**

**Board Members:** Alicia Mages (President), Todd Strege (Vice President), Nicole Neis (Treasurer), Betsy Sell (Secretary), Tony Mortinson (Sergeant-at-Arms); (Board Members at Large), Sterling Cayer, Julie Janke, Trish Heitman, Georgeann Freeman, Patricia Lammers, Amy Lueck, Paul Schley.

**Absent:** Andrea Hunt, Nicole Clifton.

**CALL TO ORDER:**

Meeting was called to order by Alicia at 09:39 hours.

**SECRETARY REPORT (Betsy):**

Meeting notes of 11-05-2020 had been distributed for review in advance of the meeting.

Motion to approve the meeting minutes.

Motion: Patty

Second: Tony

All approved.

**TREASURER REPORT (Nicole):**

Nicole presented the treasurer's report, which had been distributed for review in advance of the meeting.

Google G Suite and miscellaneous office supplies were purchased and other bills paid.

Balance - \$25,197.27

Motion to approve the Treasurer's report.

Motion: Tony

Second: Todd

All Approved.

**CORRESPONDENCE:**

Email received from Help.org, inquiring if a reference to their organization could be added to the MCPA site.

Motion: not add Help.org to the public nor private MCPA site (MCPA does not favor one vendor over another, all departments provide their own resources).

Motion: Todd

Second: Alicia

All Approved.

### **PRESIDENTS REPORT (Alicia):**

N/A

### **VICE PRESIDENTS REPORT (Todd):**

N/A

### **OLD BUSINESS:**

**Year End Report** – Becky not in attendance, but previously advised item would be completed. Alicia plans to confirm status.

**Digital Letterhead and Rebranding:** (sub-committee of Alicia, Andrea, Paul, Patty, Trish) Alicia plans to gather the sub-committee information for board review.

**Virtual Membership Meetings:** Nicole N plans to resume virtual meetings now following the holidays, either late January or early February. Nicole will set the date and relay to Todd to add to the MCPA calendar.

**Google G-Suite Account** – Nicole confirmed an account was purchased for MCPA. Todd/Trish to help review the information and plan the set-up.

**Membership Mailing and Email** – Alicia updated the membership brochure for 2021 (shared prior to the meeting for all to preview) and has a list of nearly 300 individuals/agencies for the mailing. Cost remains the same: \$50 early-bird until March 15, \$60 after March 15. Brochure includes reference to the option to pay on-line. The final version of the brochure and list to be sent to Nicole N, who will coordinate print/fold/mail to the membership list.

### **COMMITTEE REPORTS:**

- **Education/Training:**
  - Annual Conference – (Alicia) – N/A
  - Trainings – Crime Free Day 1 - Patty planning to hold a two-day virtual conference as was done in November shortly this year (plans to hold 4 trainings this year). Dates to be provided to Todd to add to the calendar.
  
- **Membership/Public Outreach:**
  - Website (Todd/Trish): Todd plans to review-for-update all dates/names/contact information. Board members to alert Todd of any required changes.
  - Crime Bytes Update-e-newsletter (Todd/Tony): holding the monthly membership virtual webinars instead of sending the monthly Crime Bytes.
  - Membership Update – Georgeann – we had 135 members in 2020. As we just entered the new year, we currently have 2 2021 members.
  
- **MCPA Programs:**
  - Crime Free (Patty) – Holding first committee meeting February 11.
  - Night to Unite – (Nicole) Nicole working on NTU Breakfast planning/budget. Alicia plans to reach out to AAA.
    - First Tuesday in August is 08-03-2021.

- Trading Cards 2020 (Betsy) – working to gather members for initial 2021 discussion/send out meeting invite.
- LESMG (Alicia) – N/A

**NEW BUSINESS:**

**Practitioner Course Reschedule** – Madison Schoeder missed the training last November due to pandemic-related issue, plan is to return course fee.

Motion to adjourn.

Motion: Alicia

Second: Todd

All Approved

10:39 hours

**A D J O U R N**