



**MINNESOTA CRIME PREVENTION ASSOCIATION
BOARD MEETING MINUTES**

Date: 04/08/2020

Meeting held via WebEx due to COVID-19

Board Members: Alicia Mages, Becky Boie, Sterling Cayer, Georgeann Freeman, Andrea Hunt, Trish Heitman, Julie Janke, Patricia Lammers, Amy Lueck, Nicole Neis, Paul Schley, Betsy Sell, Todd Strege

Absent: Nicole Clifton, Tony Mortinson.

CALL TO ORDER:

Meeting was called to order by Alicia at 09:35 hours

SECRETARY REPORT (Betsy):

Meeting notes of 03-05-2020 were distributed for review.

Motion to approve the meeting minutes.

Motion: Becky

Second: Patty

All approved.

TREASURER REPORT (Becky):

Report distributed by Becky. All those who didn't utilize the promo code have been reimbursed the \$10.00 difference. There are PayPal funds that need to be transferred to our bank account. CPTED class fees paid by check returned by check, CPTED PayPal payments will be returned.

Balance - \$20,349.94.

Motion to approve the Treasurer's report.

Motion: Patty

Second: Todd

All Approved.

CORRESPONDENCE:

N/A

PRESIDENTS REPORT (Alicia):

N/A

VICE PRESIDENTS REPORT (Todd):

N/A

OLD BUSINESS:

Amended 2017 Report - Becky is working on the review of the administrative costs reported.

Crime Prevention Practitioner's Course Nov 17-19 Woodbury PD – remains on schedule.

CPTED Training – May 11-15, 2020 Washington Cty Govt Ctr, Stillwater –

Cancelled due to COVID-19. Plan to re-schedule for May 2021.

MN Chiefs of Police Conference – Apr 19-22 in St Cloud (Paul) –

Postponed due to COVID-19, re-scheduled for the first week of November.

Year End Report – Becky has the information and item is in progress (it is due by July).

Explorer's Conference – Rochester - Apr 23-25 – (Todd/Tony/Patty/Andrea)

Cancelled due to COVID-19.

Explorer Training – Cottage Grove Hero Center – Apr 3-4 – (Nicole/Trish/Georgeann, Julie/Todd)

Cancelled due to COVID-19

2020 Washington DC Fly In – Mar 11-13 – Amy enjoyed.

MCPA PO Box (Todd): Setup remains in progress, as soon as the address has been confirmed we can begin to alter documents as we wish.

Treasurer Transition: Becky confirmed once the restrictions related to COVID-19 are lifted, will be able to meet with Nicole and coordinate.

Digital Letterhead and Rebranding: a number of designs were put together just as a starting point. Sub-committee of Alicia, Andrea, Paul, Patty, Trish to meet separately and discuss options regarding re-design of logo, anticipated costs.

COMMITTEE REPORTS:

- Education/Training:

- Annual Conference – (Alicia) – conference is scheduled for the first week of October, concern that with the amount of required training being missed currently there will be mandated training that individuals will likely need to make up this fall, NATW is also asking coordinators to consider changing National Night Out to the first Tuesday in October).
Motion to cancel the 2020 MCPA conference and have those with current Crime Prevention certification have that certification carry through next year.
Motion: Paul
Second: Todd
All Approved.

- Membership/Public Outreach:

- Website (Todd/Trish): multiple updates advising of classes that were cancelled.
- Crime Bytes Update-e-newsletter (Todd/Tony): updates sent to membership.
- Membership Update (Georgeann): 125 paid memberships.

- MCPA Programs:
 - Crime Free (Patty) – all activities/classes cancelled through the summer.
 - Trading Cards 2020 (Betsy) – Andrea secured a resource to assist with the artwork, Nichole K was certain Park Printing was still prepared to move forward and Nichole was checking with the Twins. Discussion regarding concerns that most jurisdictions are cancelling events throughout the summer (so greatly abbreviated opportunities to distribute the trading cards to our target audience), uncertainty regarding the ability to have volunteers gather to break out sets/coordinate distribution, and the status of the MLB season is unknown at this time.
Motion to cancel creation of our Twins trading cards for 2020.
Motion: Trish
Second: Becky
All Approved.
 - LESMG (Alicia) – N/A
 - Night to Unite/NNO (Nicole Neis) – breakfast event scheduled for April was postponed – decision was to not reschedule and instead plan to resume the event in April 2021.

NEW BUSINESS:

NNO Date Change Recommendation: due to pandemic-related concerns, reschedule Night to Unite from the first Tuesday in August to the first Tuesday in October this year (Oct 6, 2020).

Motion to change MN Night to Unite to the first Tuesday of October to match National Night Out.

Motion: Todd

Second: Becky

All Approved.

Outreach Ideas During a Pandemic: holiday parade, informational brochures regarding delivery options, contact with care centers, gather information on care center/senior housing concerns and share with first responders to assist with preparation, information to senior centers, multi-housing, coordinating volunteers to do pick-up/delivery for those with mobility/vulnerability issues, social media updates, webinars on COVID-19 scams and Home Alone (kids of essential workers).

Board meetings through 2020: all remaining meetings on the calendar are to be board meetings only.

Meeting Evaluation:

N/A

Motion to adjourn.

Motion: Paul

Second: Julie

All Approved

11:05 hours

A D J O U R N