



**MINNESOTA CRIME PREVENTION ASSOCIATION
BOARD MEETING MINUTES**

Date: 03/05/2020

Meeting held at Anoka Police Department

Board Members: Alicia Mages, Becky Boie, Georgeann Freeman, Andrea Hunt, Trish Heitman, Julie Janke, Patricia Lammers, Tony Mortinson, Paul Schley, Betsy Sell, Todd Strege

Absent: Pam Paget (BCA Appointed Liaison), Nicole Clifton, Sterling Cayer, Trish Heitman, Amy Lueck, Nicole Neis.

CALL TO ORDER:

Meeting was called to order by Alicia at 09:39 hours

SECRETARY REPORT (Betsy):

Meeting notes of 02-06-2020 were distributed for review.

Motion to approve the meeting minutes.

Motion: Becky

Second: Julie

All approved.

TREASURER REPORT (Becky):

Report distributed by Becky.

Balance - \$25,623.30.

Motion to approve Treasurer's report.

Motion: Alicia

Second: Paul

All Approved

Motion to refund \$10.00 to members who signed up/paid during the promo period but failed to enter the on-line promo code for the new on-line PayPal payment option.

Motion: Betsy

Second: Patty

All Approved.

CORRESPONDENCE:

- Contact from non-member asking about membership/reduced rate for CPTED course. Also, Crime Prevention Practitioner training is available to non-law enforcement.

PRESIDENTS REPORT (Alicia):

N/A

VICE PRESIDENTS REPORT (Todd):

N/A

OLD BUSINESS:

Amended 2017 Report - Becky is working on the review of the administrative costs reported.

Crime Prevention Practitioner's Course Nov 17-19 Woodbury PD – individuals who registered via on-line/PayPal (3) for the original February/Chaska class were not advised timely. Discussion regarding need to review for update the related on-line class registration form for that and the CPTED course and ensure Julie is being copied on both (as Julie is coordinating registrations and monitoring for filled classes). Check if the CP form can more clearly instruct to make payment to the MCPA.

Motion to reimburse \$50 of class registration fee to class participants who are going to attend the November class since they were not notified of the class cancellation timely.

Motion: Alicia

Second: Patty

All Approved.

CPTED Training – May 11-15, 2020 Washington Cty Govt Ctr, Stillwater

Registration deadline is March 29th. Current enrollment/paid: 26.

MN Chiefs of Police Conference – Apr 19-22 in St Cloud (Paul) – Donate one free MCPA Membership to the event.

Year End Report – Becky has the information and item is in progress (it is due by July).

Explorer's Conference – Rochester - Apr 23-25 – (Todd/Tony/Patty/Andrea)

Explorer Training – Cottage Grove Hero Center – Apr 3-4 – (Nicole/Trish/Georgeann, Julie/Todd)

2020 Washington DC Fly In – Mar 11-13 – (Amy)

AAA Donation – \$3,000.00 received.

MCPA PO Box: Arrangements have been made for the box, just need to pay for the box.

COMMITTEE REPORTS:

- Education/Training:
 - Annual Conference – (Becky)
- Membership/Public Outreach:
 - Website (Todd/Trish): multiple updates/classes in place.
 - Crime Bytes Update-e-newsletter (Todd/Tony): scheduled to be sent.

- Membership Update (Georgeann): 113 paid memberships. Refunding one business that paid but is not related to Law Enforcement nor Crime Prevention.
- MCPA Programs:
 - Crime Free (Patty) – first committee meeting is planned for the end of March, starting to receive copies of class registration forms.
 - Trading Cards (Nichole/Betsy) – committee met 02-26-20, working to have tips drafted by 03-04-20. Presented proposed budget to board: 55,000 cards, lunch for volunteers who separate cards, rubber bands, mailing envelopes, parking fees for day of Twins game card giveaway, 2 sponsor plaques, contingent on the requested Twins donation (total amount less the Twins donation: \$2,622.99). Motion to approve the budget for 50,000 cards and either remove the 150 pages of uncut sheets (if cost will lower) or ‘cut’ all sheets into cards.
Motion: Julie
Second: Alicia
All Approved.
 - LESMG (Alicia) – N/A
 - Night to Unite/NNO (Nicole Neis) – planning in progress.

NEW BUSINESS:

Executive Board appointed Nicole Neis Treasurer.

Trading Card Design – Andrea – discussion regarding need for formal written bids.

Motion to have a graphic designer look into an update of the MCPA logo and branding (same colors, digitize for ease of multiple applications, separate from Mn Chiefs of Police).

Motion: Paul

Second: Patty

All Approved.

Mn Association of Women Police – Conference May 11 – Breezy Point – event falls on the same week as the CPTED training.

Motion to donate \$100 to former MCPA member and board member Arik Matson.

Motion: Tony

Second: Paul

All Approved.

Meeting Evaluation:

N/A

Motion to adjourn.

Motion: Paul

Second: Tony

All Approved

11:50 hours

A D J O U R N